



MANUAL - MILESTONE SCHEDULE



ITEM	BEGIN	COMPLETE
PREDEVELOPMENT*		
SITE AND BUILDING DESIGN		
ALL PERMITS NEEDED (Please complete)		
1) Building Permit		
2) <i>Insert Other Permits Needed</i>		
3)		
4)		
5) <i>Please add additional lines if needed</i>		
SITE PLAN APPROVAL AND BUILDING PERMIT		
DEVELOPMENT		
SITE CLEARING AND GRADING		
ORDER PRE-ENGINEERED METAL BUILDING		
EXCAVATE FOUNDATIONS		
POUR FOOTINGS AND FOUNDATIONS		
DELIVER PRE-ENGINEERED METAL BUILDING		
ERECT PRE-ENGINEERED METAL BUILDING		
ROOF CONSTRUCTION		
POUR, CURE & SEAL SLAB ON GRADE		
MEP IN WAREHOUSE		
FIRE PROTECTION IN WAREHOUSE		
INSTALL OVERHEAD DOORS & MAN DOORS		
STONE & GRADE YARD/PARKING AREAS		
INSTALL EXTERIOR CONCRETE		
INSTALL ASPHALT PAVING - BASE COURSE		
INSTALL ASPHALT PAVING - SURFACE COURSE		
15 LINE ITEMS NECESSARY FOR CONVEYOR INSTALLATION COMMENCEMENT		
TELECOMM REQUIREMENTS		
(i) Main Phone Cable Pulled to Board		
(ii) Telephone Board Installed with Dedicated Outlet		
(iii) Cages Installed		
DRYWALL/FINISHES/TRIM/MEP'S IN OFFICE		
CERTIFICATE OF OCCUPANCY		
FINE GRADING/LANDSCAPING		
LANDLORD'S IMPROVEMENT WORK COMPLETE		
RENT COMMENCEMENT/TENANT POSSESSION DATE		

*Predevelopment Narrative: Describe process for project approvals (staff level, stormwater mgmt., county, city, state, etc.)

Contractor Name: _____
 Title: _____
 Signature: _____
 Date: _____